

Job Description

My Position

Position: Tauira Mahi – Te Aka Pūkenga

Responsible to: Te Kāhui Hononga

Job Purpose: This cadetship role is one of three positions established under the Te Aka Pūkenga programme. The purpose of the programme is to create a skills and experience pathway that will, in time assist ngā iwi o Te Taihū and Te Taihū Councils to address future capacity constraints.



In these roles, cadets will be expected to develop knowledge and expertise in the realm of Te Taiāo, environmental management.

The roles will include rotation and exposure to the engagement and processes of ngā iwi o Te Taihū and Te Taihū Councils.

In these roles, cadets can expect to experience:

- Pūkengatanga – Foster a skill and experience pathway to grow Māori and iwi capacity for the future.
- Kotahitanga – Exposure and insights of both Council and Iwi. Council and Iwi committed to a shared vision, working together to realise common goals.
- Manaakitanga – Tuakana-teina relationship model to support and guide you.



Our Council

Our District Vision: Thriving and resilient Tasman communities
Te Manawaroatanga o Te Tai o Aorere kai tupu, kia rea

Our Purpose: Working together for a Tasman District that has a healthy environment, strong economy and a vibrant community

Our Internal Vision: Tasman Inspired *Whakangiha Te Tai o Aorere*
Driving value for Tasman's people and places *Whakamana tātou ki ngā wāhi katoa o Te Tai o Aorere*

Our Values

We support our Vision and Mission through living our values.

Auaha – Innovation

- We use innovative ideas to improve our performance, find solutions and add value to our communities and the environment
- We deliver a quality innovative and timely service
- We take opportunities to learn and grow

Manaakitanga - Caring / Sharing

- Our interactions with Iwi and others are guided by helpfulness and respect
- We care for and develop our people, and are supportive and encouraging of others
- We care about each other and actively engage in what we do

- We show initiative and flexibility to respond to our communities' needs
- We seek diversity of views and challenge the status quo

Kawenga - Responsibility

- We act professionally, showing respect, honesty, integrity, reliability and empathy
- We take personal responsibility for our actions, decisions and performance
- We choose to bring the right attitude to our work
- We promote a safe work environment that puts the wellbeing and safety of our people first

- We communicate in a way that shows we are approachable and care about others needs

Whanaungatanga - Relationships

- We actively seek to collaborate with colleagues, Iwi and others in the work we do
- We work together to achieve the best overall result, outcome, or decision
- We communicate clearly and tell stories to enable understanding and shared meaning
- We embrace diversity and the opportunity to share our ideas and learn from others

My Key Result Areas

My Priorities

What am I supposed to do?	How well am I supposed to do it?
<ul style="list-style-type: none"> • Develop knowledge, relationships, networks and skills in alignment with the Taiao objectives of ngā iwi o Te Taiuhu and Te Taiuhu Councils. • Participate in and support Taiao processes, including statutory processes and ngā iwi o Te Taiuhu/Te Taiuhu Councils engagement mechanisms. • Provide assistance to ngā iwi o Te Taiuhu and Te Taiuhu Councils on Taiao operational activities and special projects. • Participate in learning and development opportunities, to strengthen understanding of the operating environment of ngā iwi o Te Taiuhu and Te Taiuhu Councils. 	<ul style="list-style-type: none"> • Knowledge, relationships and networks grow for the job holder, Council staff and with iwi partners. • Skills gained by spending time in both technical and engagement processes in the Taiao space and Council projects. • Ability to adapt and be flexible with work arrangements. • Positive working relationships develop. • Positive contributions and participation in development opportunities is evident.

My Contribution

- I role model behaviours and attitudes that support Council's Vision, Purpose, Values and foster positive relationships that are built on trust and respect.
- I contribute to the promotion of the principles of Te Tiriti o Waitangi and work in partnership with Iwi.
- I am responsible for managing and maintaining the storage and integrity of information, data and records that I create and have a responsibility for.
- I take ownership for my health and safety (H&S) responsibilities and participate and support health, safety and wellbeing initiatives and training opportunities.

My Delegations

I have no staff or financial responsibilities. However, the Council may from time to time delegate to me specified powers and duties which I must exercise with due care and diligence.

My Competencies

My Qualifications and Experience:

- Developing understanding and application of tikanga Māori and mātauranga Māori.
- Developing understanding of Te Reo Māori is desirable.
- Developing knowledge of whānau, hapu, iwi and marae within Te Taihū and Tasman.
- Proficient level of digital literacy and experience using Microsoft Office suite.

My Personal Attributes:

- Reliable team member who is inquisitive with a desire to learn.
- Good written and oral communication skills.
- Flexible and change adaptive.
- Friendly, positive and approachable.
- Proactive with good initiative and will seek out direction from colleagues when required.

My Agreement

My Name:

My Signature:

Date: